

# AGENDA

## Audit and Governance Committee

Date: **Monday 4 July 2016**

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Time: **10.00 am**

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Place: **Committee Room 1, Shire Hall, St. Peter's Square,  
Hereford, HR1 2HX**

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Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Clive Lloyd on 01432 260249 or e-mail [clive.lloyd@herefordshire.gov.uk](mailto:clive.lloyd@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the meeting of the Audit and Governance Committee**

## **Membership**

<b>Chairman</b>	<b>Councillor BA Durkin</b>
<b>Vice-Chairman</b>	<b>Councillor FM Norman</b>
	<b>Councillor ACR Chappell</b>
	<b>Councillor EPJ Harvey</b>
	<b>Councillor RL Mayo</b>
	<b>Councillor PD Newman OBE</b>
	<b>Councillor RJ Phillips</b>
	<b>Councillor J Stone</b>
	<b>Councillor LC Tawn</b>

## AGENDA

		Pages
<b>PUBLIC INFORMATION AND FIRE INFO</b>		
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
<b>2.</b>	<b>NAMED SUBSTITUTES (IF ANY)</b> To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
<b>3.</b>	<b>DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the agenda.	
<b>4.</b>	<b>MINUTES</b> To approve and sign the Minutes of the meeting held on the 9 May 2016	9 - 14
<b>5.</b>	<b>CHAIRMANS ANNOUNCEMENTS</b>	
<b>6.</b>	<b>2016/17 EXTERNAL AUDIT PLAN AND FEE</b> To approve the 2016/17 external audit work and fee.	15 - 24
<b>7.</b>	<b>EXTERNAL AUDIT PROGRESS REPORT AND UPDATE YEAR ENDED 31 MARCH 2016</b> To consider the external auditors update report.	25 - 38
<b>8.</b>	<b>ANNUAL GOVERNANCE STATEMENT 2016/17</b> To comment on the final draft annual governance statement for 2015/16	39 - 74
<b>9.</b>	<b>INTERNAL AUDIT REPORT AND OPINION 2015/16</b> The purpose of this report is to provide a summary of the internal audit work undertaken in 2015/16 and the overall internal audit opinion based on this work.	75 - 100
<b>10.</b>	<b>PROGRESS REPORT ON 2015/16 INTERNAL AUDIT PLAN</b> To update members on the progress of internal audit work and to bring to their attention any key internal control issues arising from work recently completed.	101 - 138
<b>11.</b>	<b>HEREFORD CITY CENTRE TRANSPORT PACKAGE (HCCTP) - LINK ROAD SCHEME</b> To inform members of the outcome of a review of reported spend in relation to the Hereford city link road project.	139 - 152
<b>12.</b>	<b>WORKING GROUP UPDATE - GOVERNANCE IMPROVEMENT</b> To outline the progress of the governance improvement working group.	153 - 156
<b>13.</b>	<b>FUTURE WORK PROGRAMME</b>	157 - 162

To consider the Committee's work programme for 2016/17

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